



## GROW YOUR EXPERTISE, WITH A TOP-RANKED PROGRAM

This certificate harnesses the curriculum of a program ranked second in the country for nonprofit management to help professionals in this arena grow their expertise. The career-building, graduate-level certificate can be tailored to meet specific professional objectives in the areas of human resources, evaluation, finance, leadership, and more.

### WHAT YOU WILL LEARN

The Certificate in Nonprofit Management offers specific knowledge and skills related to leadership, financial management, governance, and strategic planning. In addition, you can design your certificate to focus on a range of topics, including:

- Strategic management
- Financial management and resource development
- Policy analysis in a particular policy area
- International non-governmental organizations
- Organizational innovation and entrepreneurship

### THE BENEFITS

The curriculum is designed for individuals who have at least two years of work experience in the nonprofit field but do not have formal training in the management aspects of leading a nonprofit organization. The certificate is:

- Designed for working professionals
- Shorter than a degree program
- Transferable to Humphrey School degree programs
- Flexible and offered at various times
- Taught by University of Minnesota faculty members

### CERTIFICATES WITHIN DEGREE PROGRAMS

Credits taken in the Certificate in Nonprofit Management may transfer to Humphrey School master's degree programs, if all the admission requirements for the degree program are met. Coursework taken for the Certificate in Nonprofit Management may be applied towards a Humphrey School graduate degree or programs outside the Humphrey School. Consult your degree program or adviser for more information.

### REQUIREMENTS

Core requirements are 7.5 credits, taken with three core courses:

- Introduction to Financial Analysis and Management
- Strategic Planning and Management
- Management and Governance of Nonprofit Organizations

### ELECTIVES

You may select courses from a large variety of electives to bring your total to 13 credits. A faculty adviser must approve your program plan. Other courses may be used if approved by your adviser.

### PREREQUISITES

- A bachelor's degree from an accredited institution
- A preferred performance level for your undergraduate grade point average (GPA) of 3.0
- Documentation of two years of paid or unpaid experience in a nonprofit organization in one or more of the following areas: management of a budget, supervision of staff, direct service work with clients, development of programs (implementation and evaluation), fundraising, grant writing, regular participation in board meetings and/or on board committees
- No Graduate Record Exam (GRE) is required

### APPLICATION MATERIALS

- Resume
- Personal statement
- College transcripts
- Nonprofit Experience Form, documenting two years of experience, available on our website
- TOEFL/IELTS scores (required for most non-native English speakers)

